

- Event management, completing multiple projects and adhering to deadlines and budgets
- Oversee and maintain compliance with grant deliverables

Veteran One-Stop Center: August 2016 – June 2017

El Paso, TX

Certified Veteran Peer Support Specialist

- Recruitment of clients through veteran community organizations
- Case management and piloting peer groups on substance abuse, PTSD, coping mechanisms
- Creating intake policies and procedures
- Outreach and networking with veteran agencies
- Allocating in-kind donations/funds
- Treatment plan development and progress note documentation in electronic health record (Anasazi)

Fred Finch Youth Center: June 2014 – March 2016

San Diego, CA

Youth Partner

- Conducted wrap around services
- Advocated for youth in the juvenile justice system and child welfare system
- Assisted youth in navigating their educational rights, IEP's, resources
- Skill building and behavioral intervention with families
- Teaching coping skill education with addiction and mental health with a trauma informed care approach
- Case management & documented progress notes in electronic health record (Anasazi)
- Crisis intervention

Veterans Service Office: June 2011 – February 2014

San Marcos, CA

Veteran Technician Assistant

- Supervised a team of 15 work-studies
- Assisted veterans with transitioning and audited academic progress to identify obstacles
- Prepared and processed paperwork/documentation at veteran services office, including upkeep of files, prior credit reports, degree plans, transcripts, credit evaluations, Fail Withdrawal (FW) letters, and VA Once data input
- Evaluated and designed new policies and procedures to reduce expenses and training time for new hirers

United States Marine Corps: August 2006 – August 2010

Camp Pendleton, CA

2311/ Ammunition Technician

- Honorable Discharge – Sergeant / E-5
- Documented and supervised inventories, storage, accuracy, and transportation of over \$26 million of ammunition

- Supervised teams of 4 to 15 Marines while accomplishing daily job tasks
- Two Navy Achievement Medals: (1) Generated policies and procedures & implementation of new department (2) Outstanding work performance and accountability during deployment

CERTIFICATIONS

Licensed Master Social Worker, Texas 2023

#110817

Certified Financial Social Worker, 2023

Certified Century Anger Management Professional, 2018

POSTER & PROFESSIONAL PRESENTATIONS

21st Annual Psychology Student Research Conference, 2015

Gestalt Psychology Poster Presentation

California State University at San Marcos

HONORS AND AWARDS

Phi Alpha National Honor Society, 2022

El Paso County Veteran of the Year Award, 2020

Official Starlighter Award, 2017